
BSNL SERVICES LIMITED
(A Govt. of India Enterprise)
PENSION SECTION
Bharat Sanchar Bhawan,
Janpath, New Delhi-1.

No. 40-19/2010-Pen (B)


Dated: 31st March, 2011.

Sub:- Advance intimation to the superannuating officers/officials for ensuring submission of requisite papers for timely settlement of retirement benefits.

As per available information, you are superannuating within next eight months from BSNL Corporate Office. For expediting your retirement, a list of issues which needs to be got settled for timely settlement of benefits is enclosed as per Annexure.

In order to settle your retirement case timely, it would be helpful for us to process your pensionary benefits case early if you ensure that the requisite actions as mentioned in the annexure-I is taken by you with the concerned nodal Executives/Officers of BSNL Corporate Office/DO

Encls: **as above (Annexure-I & II).**


(Sheo Shankar Prasad)
Asstt. General Manager (Pers-V)
Tele No.23037475
Fax No. 23766034

To

1. All employees of BSNL Corporate Office who are superannuating within eight months Annexure-I for kind information & necessary action. They are also requested to check their service book so that it gets updated to avoid undue delay in settlement of pensionary benefits. This process may be continued for the officers retiring in 2012 & so on on continuing basis.
2. All CGMs of Telecom Circles & other Administrative offices of BSNL for favour of kind information and with the request for issuing identical letters with suitable necessary modifications to all employees retiring in next eight months in your organisation so as to streamline the procedure and ensure timely settlement of benefits of pensioners.
3. In respect of CGMs (who are retiring in 2011) they are requested to pursue with concerned branch of Corporate Office / field units for items listed in Annexure-I
4. Sr. GM (Estt)/Addl.GM (Estt), BSNL CO for information.
5. Notice Board/Internet portal
6. Guard File.

Com. of/2. Pl. put on site